

Valpo Soccer Club  
Ten Whitekirk Green  
Valparaiso, IN 46385

February 25, 2008 Meeting Minutes



**Attendance:**

Kim Ratajec, Bill Riley, Chuck Leverich, Gary Hartman, Angie Hayes, Pat Krsak, & Stephen Anthony

NWISL Rep. Report: Rosters have been submitted and set for Spring '08 season.

**Action Item** – Pat Krsak will e-mail Kim Ratajec, Secretary the Spring schedules when available from NWISL, so they can be posted to the website.

**Action Item**- Pat Krsak will contact Ryan Neal, Field & Equipment to ask what is needed & his commitment to his position on board.

**Action Item** – Pat Krsak will ask other clubs how long they keep and where they store past documentation such as old registrations forms, tax returns, etc., and report back to the board.

Treasure Report: See attached Cash report. Current ending cash balance as of 2/27/2008 is \$15,752.96. Short term CD in the amount of \$5,000.00 was purchased on 2/05/2008 at Centier Bank. Treasure sent Mis Mrak's 1099 tax forms.

**Action Item – Angie Hayes** will file VSC tax return on or before May15, 2008 and Angie Hayes, Treasure, will file return.

Website:

Kim Ratajec made motion for the VSC Board to accept website design#1 instead of design #2, Gary Hartman second motion, all in favor, none opposed, motion carried.

The follow design changes to design#1 will be e-mailed to Paula Trout from Catalyst Marketing:

- Delete all stock photos to be replaced with VSC players once photo waivers have been secured.
- Add VSC photo waiver to the Forms section of the website
- Add a Links page to the main menu tree
  - NWISL
  - SAY
  - Hotstats
  - EURO Sport
  - Valparaiso University
  - Stephen Anthony, Club Trainer
  - Sponsor – Confirm Blythes and Valpo Chamber are sponsors – **Action Item – Who?**
- Change Game Link to reflect list of team by team name and coach name - this link is to take parents to their child's team Spring '08 schedule

- **Action Items**- Gary - Need Trainer Bio Information
- **Action Items** –Chuck Team Rosters
- **Action Items** – Pat- Team Schedules
- **Action Items** - Bill - Practice Schedules – locations and times
- **Action Items** - Chuck & Bill - Change Current Registration forms to include the medical and photo waiver
- **Action Item** – Bill Riley - Create a question tree to develop Most Frequently Asked Questions section of website
- **Action Item** – Kim will e-mail all above listed copy to Paula Trout as soon as received
- **Action Item**- Picture day is set for May 21, 2008 starting at 5:00pm, **schedule needs to be developed and posted to the website.**

Registration: Currently the VSC has 135 player register and on rosters.

**Action Item**- Recruiting a new assistant registrar – approved by unanimous board vote.

**Action Item** – Coaches packets need to have the photo waivers and SAY volunteer background check forms added.

**Action Item** – Must get volunteer background checks for all board members, coaches, and assistant coaches from SAY.

**Action Item** – Copy of Insurance with SAY turned into the Valpo Parks Department for field rentals

Trainer Report: Stephen Anthony is will to do the training for the whole club but can't begin until after April 19, 2008 due to commits to Valparaiso University. He is willing to train all 12 teams; boys and girls. **Action Item** – Stephen is to e-mail a training schedule based on his availability. **Action Item**- VSC Board needs to discuss what to pay Stephen Anthony as the trainer, by player or by team, and then propose a dollar figure to him.

Training – Stephen Anthony will rotate boys through 3-4 sessions in the Spring season and train girls as done as in the past. All teams will receive training from Stephen Anthony.

**Action Item - Coaching** – U10G Assistant Coach is needed.

**Action Item** – VSC Board will discuss sending its player to the VU summer soccer campo or setting up their own summer soccer camp.

Spring Evaluations for Fall '08 Season:

**Action Item** - Get Mis Mrak's evaluation plan to Stephen Anthony for his review. Considering the following changes: Have 4v4 games with an evaluator at each field: two best players sent up and two worst players sent down, theory is that the best players will be grouped together and lower level players will be grouped together, thus forming leveled teams.

\*\*\*Try considering a Saturday Evaluation rather than a weeknight to ensure enough time to generate sufficient data on players.

By-Laws: Forming a team to rewrite VSC by-laws, members of the team are: Chuck Leverich, Gary Hartman, Pat Krsak & Bill Riley.

**Action Item- Bill Riley** will e-mail each team member a copy of the IYSA by-laws for review and then the team will meet and use IYSA by-laws as a template to create/rewrite VSC by-laws.

Equipment: No report. Bub Pullins interested in Field & Equipment board position. **Still need size 3 balls and goalie nets**

Open Discussion Items:

- **Action Item** - Need to have a Communications Officer VSC Board position & this person will keep the website updated and current. Must think of a system to communicate all information from other board member to the communication officer, so that website will remain current at all times.
- **Action Item**- Need to recruit volunteer to man the table on Picture Day – Kim Ratajec volunteered to help with registration table for a couple hours

Next VSC Board meeting will be located at Ten Whitekirk Green, date and time to be announced.

Meeting adjourned at 9:45 pm, Motion made by Angie Hayes and second by Chuck Leverich.

Meeting Minutes written and submitted by Kim Ratajec, VSC Secretary.

VALPARAISO SOCCER CLUB  
Cash Report as of 01/15/08

Beginning Cash Balance 01/01/08		\$ 12,997.96
Income:		
Registration Fees		
Spring	8,000.00	
Fall	-	
Total Income		<u>8,000.00</u>
Expenses:		
CD purchase	5,000.00	
Field & picture day rental	150.00	
Office Supplies & postage	-	
P.O. Box	-	
Equipment	-	
Website	975.00	
Uniforms	-	
Registration fees	4,120.00	
Training fees	-	
Refunds	-	
Returned checks	-	
Team party fees	-	
Referee fees	-	
Total Expenses		<u>10,245.00</u>
Ending Checking Account Balance		<u>\$ 10,752.96</u>
Certificate of Deposit Balance		\$ 5,000.00
Total Cash Balance as of 02/27/08		<u>\$ 15,752.96</u>